

**UMBERLEIGH VILLAGE HALL**  
**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31ST JANUARY 2021**

**UMBERLEIGH VILLAGE HALL**

**CHARITY INFORMATION**

**TRUSTEES**

D Hawkings  
J Laming  
P Wignall

**CHARITY NO.**

280712

**CHARITY ADMINISTRATOR**

P Wignall  
WHEY FARM  
UMBERLEIGH  
DEVON  
EX37 9AQ

**BANKERS**

LLOYDS Bank  
CROSS STREET  
BARNSTAPLE  
DEVON

**INDEPENDENT EXAMINER**

S Walker  
Woodstock House  
Uplyme Rd  
Lyme Regis  
Dorset  
DT7 3LS

**UMBERLEIGH VILLAGE HALL**  
**Trustees' Annual Report for the year ended 31 January 2021**

The Trustees present their report along with the financial statements of the charity for the year ended 31 January 2021. The financial statements have been prepared in accordance with the accounting policies in note 1 to the accounts and comply with the charity's Trust Deed the Charities Act 1993 and the Statement of Recommended Practice Accounting and Reporting by Charities SORP FRS 102 .

**History, objectives and activities of the Trust**

The Trust was established by a Deed of gift dated 6 June 1966 as amended by Resolution on 16 August 1988, 7 July 1998, 12 August 1998 for the purpose of providing a village hall centre and playing field for the use of Umberleigh and the neighbourhood without distinction of sex or of political, religious or other opinions.

**Management and governance arrangements and Risk Management**

The trust is managed by a core committee of 6 members, 3 of whom are the trustees and office holders. The committee members are appointed at the annual general meeting which is open to the community. The committee hold regular meetings and invite or co opt representatives from groups who use the hall and from the general public to attend such meetings and to make suggestions with regard to its use. The existing trustees are responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document and administrative procedures. A new Trustee would receive copies of the previous year's annual report and accounts and guidance issued by the Charity Commission.

The Trustees annually review the risks that the Trust faces. To date these have mainly related to health and safety matters and the trustees have appointed an individual to monitor health and safety. Users and contractors are informed of relevant matters by notices in the hall & notes on booking forms. Additional actions have been taken with respect to Covid health and safety with the Trustees reviewing the weekly updates from Devon Communities Together, putting in the necessary PPE requirements whilst the hall was being used, amending the terms and conditions to reflect these and making decisions as to when to close the hall for use. Regular Trustee meetings have been held via Zoom and full Zoom committee meetings on a needs basis.

**Achievements and performance of the Trust and Public benefit**

Although the hall was open for normal business during January and February it was closed in March for the duration of the lockdown. The Trustees sought guidance as to when and how to reopen. The Trustees then had to limit numbers using the hall and stop risky activities such as singing groups. We are glad that some activities could take place such as the art class. Unfortunately there were no fundraising events and no village activities as we deemed these too risky. The garden show was also cancelled.

We received several grants during the year, £122 from Devon CC to pay for the remainder needed for the shed, what was termed a donation from Chittlehampton PC of £400 and a Covid grant from Devon CC for £10,000 to cover the costs of having to be closed. We decided to apply for this grant as outgoings still continued particularly in respect of providing PPE and we felt that any excess could be used to improve the hall for future community use. A grant for £10,000 was also obtained from Grantscape. The school has been able to purchase some land for use as a car park but only if the land was also used for the community. We jointly decided to develop a park and play area which the community could also use. To do this and to help the school we applied for a grant of £25,000. £10,000 of this has been given and used in 2020 - 2021. The remainder will be given and used for play equipment in 2021.

**Financial review, investment policy and reserves**

Our reserves have increased significantly over the year due to the provision of the £10,000 Covid grant.

Total receipts in the year less the restricted grants for the shed and Park and play were £13243 (2020 £7397) £10,000 of which came from the Covid Grant. Payments on operational expenses and improvements less the shed and park and play were £4579 (£7832) giving a gain for the year of £8664. At the end of the year reserves were £18,342 (2020 £10443). We plan to use the excess over our £10,000 contingency to pay for necessary improvements such as professionally painting the outside of the hall, improving the outside area with planters and new picnic tables and the purchase of a much needed dishwasher.

**Future plans**

We hope to reopen during June 2021 with a community barbecue, there is a huge need to welcome new families to the area which we plan to do with community events. We hope to hold the garden show with an emphasis on the community rather than fund raising. In December our Chair moved away and we have temporarily replaced him with Geoff Shallcross as a temporary Trustee. We plan to elect a new chair at our AGM which will be held in late May.

**Statement of Trustees' responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

The Trustees intend to ask S Walker to continue to act as independent examiner for the Trust.

**Approval**

This report was approved by the Trustees on ..... and signed on their behalf.

..... - Trustee  
P Wignall  
Umberleigh Village Hall

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
UMBERLEIGH VILLAGE HALL**

I report on the accounts of the Trust for the year ended 31st January 2021, which are set out on pages 5 to 7 .

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is advisable.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - (a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and
  - (b) accounts are prepared which agree with the accounting records and to comply with the accounting requirements of the 2011 Act.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: S Walker  
Woodstock House  
Lyme Regis  
Dorset

Date:

**UMBERLEIGH VILLAGE HALL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JANUARY 2021**  
**RECEIPTS AND PAYMENTS ACCOUNTS**

<u>Year ending Jan</u>	Note	2021			2020		
		£	£	£	£	£	£
		Un-	Restricted	TOTAL	Un-	Restricted	TOTAL
<b>INCOMING RESOURCES</b>	1(e)						
<i>Incoming resources from generated funds</i>							
Hire of hall and facilities		1,195		1,195	4,150		4,150
Voluntary income - donations		500		500	518		518
Fund Raising general	4	0		0	1,529		1,529
Grants received	2	11,334	10,122	21,456	400	800	1,200
Meter money		214		214	0		0
<b>Investment Income</b>							
Bank Interest		0		0			0
<b>Total incoming resources</b>		<b>13243</b>	<b>10122</b>	<b>23365</b>	<b>6597</b>	<b>800</b>	<b>7397</b>
<b>Resources expended</b>	1(f)						
<i>Charitable activities</i>							
Insurance,		1,288		1,288	1,245		1,245
Heating		743		743	1,203		1,203
Water		230		230	251		251
Cleaning & materials		1,382		1,382	1,324		1,324
Licences & sundries		362		362	522		522
Fundraising costs		0		0	186		186
Repairs & maintenance		430		430	743		743
Fixed Assets - cutlery, crockery, Tent, storage Shed		42	922	922	2,326	0	2,326
Park and Play Village hall contribution	3		10,000	10,000			
<i>Governance costs</i>				0			0
Administration		67		67	32		32
		<b>4,545</b>	<b>10,922</b>	<b>15,467</b>	<b>7,832</b>	<b>-</b>	<b>7,832</b>
<b>NET INCOME/(EXPENDITURE) IN YEAR</b>		<b>8,699</b>	<b>-800</b>	<b>7,899</b>	<b>-1,235</b>	<b>800</b>	<b>-435</b>
Transfer to general fund							
<b>Fund balances brought forward</b>		<b>9,643</b>	<b>800</b>	<b>10,443</b>	<b>10,878</b>	<b>0</b>	<b>10,878</b>
<b>Fund balances carried forward</b>		<b>18,342</b>	<b>-</b>	<b>18,342</b>	<b>9,643</b>	<b>800</b>	<b>10,443</b>

There were no recognised gains or losses for 2019 or 2020 other than those included in the Statement of Financial Activities.

The notes on page 7 form part of these accounts.

**UMBERLEIGH VILLAGE HALL**  
**BANK AND CASH FUNDS**  
**AS AT 31 January 2021**

	Notes	<u>2021</u>	<u>2020</u>
		£	£
Cash in hand			
Current bank accounts		17,813	9,914
Reserve bank account		529	529
		<u>          </u>	<u>          </u>
		<u>18,342</u>	<u>10,443</u>
<b><u>CAPITAL</u></b>			
Unrestricted Funds	1(b)	18,342	9,643
Restricted Funds	1(c)	<u>          0</u>	<u>          800</u>
TOTAL FUNDS		<u>18,342</u>	<u>10,443</u>

Approved by the Board of Trustees on ..... and signed on its behalf by:

P Wignall            Trustee

The notes on page 7 form part of these accounts

**UMBERLEIGH VILLAGE HALL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 JANUARY 2021**

**1 Accounting Policies**

- (a) The accounts are prepared on a receipts and payments basis and include the results of the Charity's operations as described in the Trustees Report, all of which are continuing.
- (b) All unrestricted funds can be utilised in accordance with the Charity Scheme.
- (c) Restricted funds are separately identified and accounted for.
- (d) The accounts have been prepared in accordance with the Statement of Recommended Practice for Charity Accounts. (SORP FRS102) issued under the Charities Act 2011.
- (e) **Income** - Income is accounted for as received by the Charity.
- (f) **Expenditure** is included on a payments basis.
- (g) **Tax**  
 Value Added Tax is not recoverable by the Charity and as such is included in the relevant costs in the Statement of Financial Activities. The Trust is a registered charity and is exempt from taxation on its income and gains for charitable purposes.

<b>2</b>	<b>Restricted Income includes</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	Devon County Council for shed	122	800
	Grantscape for park and play	10,000	
		<u>10,122</u>	<u>800</u>
	New shed grant of £800 received in year will be spent in 2020/21.		

<b>3</b>	<b>Restricted Payments includes</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	Shed	922	
	Park and Play	10,000	
	ACRE loan repaid		
		<u>10,922</u>	<u>-</u>

<b>4</b>	<b>Fundraising Income gross</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	Garden Show	0	1126
	Roving Crows	0	
	Antiques Fairs	0	402
		<u>-</u>	<u>1,528</u>