

**UMBERLEIGH VILLAGE HALL**  
**DRAFT STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31ST JANUARY 2023**

**UMBERLEIGH VILLAGE HALL**

**CHARITY INFORMATION**

**TRUSTEES**

P Wignall  
J Laming  
N Brown  
G Shallcross  
A Page  
Paula Alford  
E Beer  
P Shallcross  
Pauline Alford  
S Murch  
S Lewis

**CHARITY NO.**

280712

**CHARITY ADMINISTRATOR**

P Wignall  
SPINDLES  
UMBERLEIGH  
DEVON  
EX37 9AQ

**BANKERS**

LLOYDS Bank  
CROSS STREET  
BARNSTAPLE  
DEVON

**INDEPENDENT EXAMINER**

S Walker  
Woodstock House  
Uplyme Rd  
Lyme Regis  
Dorset  
DT7 3LS

**UMBERLEIGH VILLAGE HALL**  
**Trustees' Annual Report for the year ended 31 January 2023**

The Trustees present their report along with the financial statements of the charity for the year ended 31 January 2023. The financial statements have been prepared in accordance with the accounting policies in note 1 to the accounts and comply with the charity's Trust Deed the Charities Act 1993 and the Statement of Recommended Practice Accounting and Reporting by Charities SORP FRS 102 .

**History, objectives and activities of the Trust**

The Trust was established by a Deed of gift dated 6 June 1966 as amended by Resolution on 16 August 1988, 7 July 1998, 12 August 1998 for the purpose of providing a village hall centre and playing field for the use of Umberleigh and the neighbourhood without distinction of sex or of political, religious or other opinions.

**Management and governance arrangements and Risk Management**

The trust is managed by a core committee of 11 members, 11 of whom are the trustees and office holders. The committee members are appointed at the annual general meeting which is open to the community. The committee hold regular meetings and invite or co opt representatives from groups who use the hall and from the general public to attend such meetings and to make suggestions with regard to its use. The existing trustees are responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document and administrative procedures. A new Trustee would receive copies of the previous year's annual report and accounts and guidance issued by the Charity Commission.

The Trustees annually review the risks that the Trust faces. To date these have mainly related to health and safety matters and the trustees have appointed an individual to monitor health and safety. Users and contractors are informed of relevant matters by notices in the hall & notes on booking forms. Regular Trustee meetings on a needs basis.

**Achievements and performance of the Trust and Public benefit**

The hall was open for normal business when permitted and otherwise in accordance with lockdown rules. In this financial year, previously 'at risk' groups were able to restart their activities including the choir.

We received several grants during the year. What was termed a donation from Chittlehampton PC of £400 and a various Covid grants from Devon CC totalling £ 2667 to cover the costs of having to be closed. A grant for £7,500 was also obtained from Grantscape. The school has been able to purchase some land for use as a car park but only if the land was also used for the community. We jointly decided to develop a park and play area which the community could also use. To do this and to help the school we applied for a grant of £25,000. £10,000 of this has been given and used in 2020 - 2021, and £ 7,500 for play equipment in 2021-2022, the final tranche of £7,500 being used this year.

### **Financial review, investment policy and reserves**

Our reserves have increased slightly over the year due, helped by the provision of one Covid grant.

Total receipts in the year less the restricted grants for the Park and play equipment were £ 11,044 (2022 £20,650) £2,667 of which came from the Covid Grants. Payments on operational expenses and improvements less the park and play equipment were £ 7,218 (2022 £18,860). At the end of the year reserves were £ 20,957 (2022 £17,131) We plan to use the excess over our £10,000 contingency to continue to improve the hall facilities for the local community.

We were able to hold a good range of fund raising events in the year including; four Antiques Fairs; a Jubilee Big Breakfast; a concert by 'The Roving Crows' and our 100th Garden and Dog show.

### **Future plans**

We hope to continue operating the village hall on a normal basis in 2023/24.

### **Statement of Trustees' responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The Trustees intend to ask S Walker to continue to act as independent examiner for the Trust.

### **Approval**

This report was approved by the Trustees on ..... and signed on their behalf.

..... - Trustee  
N Brown, Treasurer  
Umberleigh Village Hall

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
UMBERLEIGH VILLAGE HALL**

I report on the accounts of the Trust for the year ended 31st January 2023, which are set out on pages 5 to 7 .

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is advisable.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

(a) proper accounting records are kept in accordance with section 130 of the 2011 Act; and

(b) accounts are prepared which agree with the accounting records and to comply with the accounting requirements of the 2011 Act.

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: S Walker  
Woodstock House  
Lyme Regis  
Dorset

Date:

**UMBERLEIGH VILLAGE HALL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JANUARY 2023**  
**RECEIPTS AND PAYMENTS ACCOUNTS**

Year ending Jan	Note	2023			2022		
		£	£	£	£	£	£
		Un- Restricted	Restricted	TOTAL	Un- Restricted	Restricted	TOTAL
<b>INCOMING RESOURCES</b>							
<i>Incoming resources from generated funds</i>							
	1(e)						
Hire of hall and facilities		3735		3735	2420		2420
Voluntary income - donations		400		400	450		450
Fund Raising general	4	3634		3634	1079		1079
Grants received	2	2667	7500	10167	16335	7500	23835
Meter money		120		120	365		365
Insurance claim		488		488			
Bank Interest				0	0		0
<b>Total incoming resources</b>		<b>11044</b>	<b>7500</b>	<b>18544</b>	<b>20649</b>	<b>7500</b>	<b>28149</b>
<b>Resources expended</b>							
<i>Charitable activities</i>							
Insurance,		1541		1541	1324		1324
Heating and Recycling		984		984	1010		1010
Water		464		464	218		218
Cleaning & materials		1403		1403	482		482
Licences & sundries		319		319	276		276
Fundraising costs		1086		1086	515		515
Repairs & maintenance		1041		1041	7703		7703
Fixed Assets	5	199		199	7252		7252
Shed				0			0
Park and Play Village hall contribution	3		7500	7500	3000	7500	10500
<i>Governance costs</i>		131		131			0
Administration		50		50	80		80
		<b>7,218</b>	<b>7,500</b>	<b>14,718</b>	<b>21,860</b>	<b>7,500</b>	<b>29,360</b>
<b>NET INCOME/(EXPENDITURE) IN YEAR</b>		<b>3,825</b>	<b>0</b>	<b>3,825</b>	<b>-1,211</b>	<b>0</b>	<b>-1,211</b>
Transfer to general fund							
<b>Fund balances brought forward</b>		<b>17,131</b>		<b>17,131</b>	<b>18,342</b>	<b>800</b>	<b>19,142</b>
<b>Fund balances carried forward</b>		<b>20,956</b>	<b>-</b>	<b>20,956</b>	<b>17,131</b>	<b>800</b>	<b>17,931</b>

There were no recognised gains or losses for 2021 or 2022 other than those included in the Statement of Financial Activities.

The notes on page 7 form part of these accounts.

**UMBERLEIGH VILLAGE HALL**  
**BANK AND CASH FUNDS**  
**AS AT 31 January 2021**

	Notes	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Cash in hand			
Current bank accounts		20,428	16,602
Reserve bank account		529	529
		<u>20,957</u>	<u>17,131</u>
<b><u>CAPITAL</u></b>			
Unrestricted Funds	1(b)	20,957	17,131
Restricted Funds	1(c)	<u>0</u>	<u>0</u>
TOTAL FUNDS		<u>20,957</u>	<u>17,131</u>

Approved by the Board of Trustees on ..... and signed on its behalf by:

N Brown            Trustee

The notes on page 7 form part of these accounts

**UMBERLEIGH VILLAGE HALL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 JANUARY 2022**

1 **Accounting Policies**

- (a) The accounts are prepared on a receipts and payments basis and include the results of the Charity's operations as described in the Trustees Report, all of which are continuing.
- (b) All unrestricted funds can be utilised in accordance with the Charity Scheme.
- (c) Restricted funds are separately identified and accounted for.
- (d) The accounts have been prepared in accordance with the Statement of Recommended Practise for Charity Accounts. (SORP FRS102) issued under the Charities Act 2011.
- (e) **Income** - Income is accounted for as received by the Charity.
- (f) **Expenditure** is included on a payments basis.
- (g) **Tax**  
Value Added Tax is not recoverable by the Charity and as such is included in the relevant costs in the Statement of Financial Activities. The Trust is a registered charity and is exempt from taxation on its income and gains for charitable purposes.

2	<b>Restricted Income includes</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
			0
	Grantscape for park and play	7,500	7,500
		<u>7,500</u>	<u>7,500</u>

3	<b>Restricted Payments includes</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	Park and Play	7,500	7,500
		<u>7,500</u>	<u>7,500</u>

4	<b>Fundraising Income gross</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	Garden Show	1645	1079
	Antiques Fairs/Big breakfast	1990	0
		<u>3,635</u>	<u>1,079</u>

5	<b>Fixed Asset Additions</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	Microwave oven	199	
	Dishwasher	0	5532
	External Seating and Planters	0	1620
	Sundries	0	100
		<u>199</u>	<u>7252</u>