

## UVH Committee Meeting Wednesday 8<sup>th</sup> November 2023, 7pm

**Present:**

John Andow, Nigel Brown, Vanessa Buckpitt, Jane Laming, Sue Lewis, Ann Page,  
Geoff Shallcross, Sam Stobbs, Penny Wignall

No	Item	Action
1	<p><b>Apologies</b> Paula Alford, Colin Allbrook, Eileen Beer, Sally Murch</p>	
2	<p><b>Minutes of last meeting on 21<sup>st</sup> September 2023</b> Agreed &amp; signed.</p>	
3	<p><b>Matters Arising</b>  <b>See below</b></p>	
4	<p><b>Hiring Out the Marquee</b>  The committee decided against hiring out the marquee due to the more complicated nature of its construction and assembly required. Gareth advised.</p>	
5	<p><b>Grant Questionnaire</b>  Sam advised 103 responses received. Analysis passed to Nigel for inclusion in future grant applications.</p>	
6	<p><b>Handwashing Facilities</b>  Switch to activate hot water in ladies' toilet to be used and a sign to be put up warning hot water may be hot! Nigel to make sign 'CAUTION HOT WATER'</p>	<b>NB</b>
7	<p><b>Antique Fair – 12<sup>th</sup> Nov/Mugs</b>  12 stalls inside. All set for last one this year, cakes being made by volunteers. 2 minute silence to be observed at 11am as it is Armistice Day.  Penny has purchased mugs. Dates for 2024 to be circulated to stallholders.</p>	<b>JL</b>
8	<p><b>Hallshare Meeting – Licence situation</b>  Following her attendance at the Hallshare meeting, Penny advised that various systems were in place across the village</p>	

	<p>halls for the selling of alcohol. If a hall has its own licence then they are completely responsible for the selling &amp; consumption of alcohol. If (as we do) the licence is held by a local pub, the pub has the responsibility. If a hirer wishes to run their own bar then a Temporary Event Notice (TEN) needs to be obtained from the local council. It was agreed to continue with the present arrangement.</p> <p>John Andow is a holder of a TEN so it would be possible to use this for future events if we wanted to run a bar ourselves.</p>	
<b>9</b>	<p><b>Hallshare Meeting – New Booking System</b></p> <p>Nigel outlined the benefits of an online booking that was demonstrated at the Hallshare meeting. Prospective hirers can book online and pay by card, but the booking clerk has to confirm the booking. Invoicing is online. A 3-month trial is available with the annual cost thereafter of £199. Nigel to action.</p>	<b>NB</b>
<b>10</b>	<p><b>Treasurer’s Report</b></p> <p>Annual Charity Commission return completed, but highlighted the need to review our policy documents. Nigel to compile list. Bank account stands at £20,000</p> <p>Interesting comparison of letting income May-Oct '22 £1415, May-Oct '23 £2370.</p> <p>Nigel to investigate if a higher interest rate is available on the Hall’s bank account.</p> <p>Application for the Community Grant Fund can be made in February, to include evidence from the community consultation. Nigel to send details of a scheme ‘Easy Funding’ whereby charities receive money from retailers by the consumers using a different search engine to do their online shopping.</p> <p>A visit to a village hall who have recently installed a new audio system is being organised.</p>	<p><b>NB</b></p> <p><b>NB</b></p> <p><b>NB</b></p>
<b>11</b>	<p><b>Events</b></p> <p>Dinner Dance 9<sup>th</sup> December– Tickets on sale w/c 13/11/23. Penny to do plan of proposed layout.</p> <p>Set up on 8<sup>th</sup> December – helpers needed for food prep &amp; decoration.</p> <p>Carol Service – 23<sup>rd</sup> December – Paula to organise mulled wine. Geoff to contact Liz Honeysett to play the piano &amp; Chris Pouncey for a Christmas message.</p> <p>Coffee Morning – 13<sup>th</sup> January. Ideas needed to attract visitors. Sam to investigate.</p> <p>Burns Night – to be held on 27<sup>th</sup> January. Vanessa to contact a Piper in High Bickington for availability. Geoff, Colin &amp; Peter to</p>	<p><b>PW</b></p> <p><b>PA</b></p> <p><b>GS</b></p> <p><b>SS</b></p> <p><b>VB</b></p>

	provide the music for the evening. John Andow to run the bar. Cost £15pp. Car Boot – Sunday 24 <sup>th</sup> March	<b>JA</b>
<b>12</b>	<b>Hedge Cutting</b>  Geoff liaising with Kevin Goddard for completion of roadside hedge cutting. Tom Murch has finished the inside.	<b>GS</b>
<b>13</b>	<b>Keys in Cupboard</b>  Key storage box to be ordered.	<b>JL</b>
<b>14</b>	<b>Parish Council Meeting</b>  Paula Alford is the proposed Umberleigh representative to be confirmed at the next PC meeting. The next PC meeting is on 29 <sup>th</sup> November 2023 at Umberleigh village hall– as many people to attend as possible especially to highlight the problem of speeding in Umberleigh. Ann to email villagers & Sam to post on Facebook. Geoff to compose an email to update villagers following the ‘speed’ meeting on 7/11	<b>AP &amp; SS</b>  <b>GS</b>
<b>15</b>	<b>Any Other Business</b>  Sue – suggested the skittle alley currently stored behind the hall should be moved. Geoff & John to investigate condition & consider possible sale.  Sue – garden seat needs repairing.  John – Tiles to be placed under the hand drier in the ladies toilet to prevent the wall from water damage.  Jane – Andy Laming has volunteered to be our Snow Warden for the village hall. This will allow us to progress the purchase of a grit bin for use in the winter.  Penny – warned that her car was broken into & theft of the radio was attempted when parked at the station overnight.	<b>GS &amp; JA</b>  <b>JA</b>  <b>JA</b>  <b>JL</b>
<b>16</b>	<b>Date of next meeting – Wednesday 17<sup>th</sup> January 2024, 7pm in the Hall</b>	